



# Perkiomen School

## TRANSCRIPT REQUEST FORM

As outlined in the Family Educational Rights and Privacy Act, it is the right of the student and his or her family to determine what information is released to third parties such as colleges, coaches, scholarship agencies, NCAA and other schools. Once a student has attained the age of 18, the Registrar will not send transcripts to third parties at the request of a family member. The request must come from the student. When a student or family member submits a Perkiomen School Transcript Request form, Perkiomen School will send an official or an unofficial transcript where appropriate.

Student Name: \_\_\_\_\_

Class Year: \_\_\_\_\_

I hereby grant Perkiomen School permission to release \_\_\_\_\_  
(student name)

transcript to:

Name of college, school, etc.: \_\_\_\_\_

Attention: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Authorizer: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name, address and phone number of Authorizer: \_\_\_\_\_

\_\_\_\_\_

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